



# Application

## Citizen Service Number (BSN)

### Why This Form?

You can use this form to apply for a Citizen Service Number (BSN) for yourself, your partner, or your child. Question 1 lists the situations when you can use this form to apply for a BSN.

#### Attachments to include

Question 1 shows which attachments you need to include.

#### Please note!

- We only accept attachments in Dutch, English, or German. If you have an attachment in another language, you need to get it translated yourself.
- Write your initials and surname on each attachment. Put the attachments in an envelope with the form. Do not use staples or paperclips.
- We will only process your application if you include all the required attachments. If you cannot include something, call the Tax Information Line for Non-resident Tax Issues at +31 555 385 385.

#### Fill in and send

Fill in this form completely and send it along with the attachments in a properly stamped envelope to:

Belastingdienst  
Postbus 29  
6400 AA Heerlen  
Nederland

We will forward your application to the Ministry of the Interior and Kingdom Relations (Ministerie van Binnenlandse Zaken en Koninkrijksrelaties). They will process your application. You will receive a response from them within 4 to 8 weeks.

#### Privacy

We treat the data of citizens and companies and your privacy with care. Please visit [belastingdienst.nl/privacy](https://belastingdienst.nl/privacy) and see how we do this.

#### Do you have any questions?

Please go to [belastingdienst.nl](https://belastingdienst.nl) and search for 'burgerservicenummer' for more information. Or go the English section of [belastingdienst.nl](https://belastingdienst.nl) and search for 'Citizen Service Number'. You can also call the Tax Information Line for Non-resident Tax Issues: +31 555 385 385.

### 1 Reason for application

Tick the reason for your BSN application.

- Benefits partner living abroad  
*You are requesting a BSN for your partner living abroad who needs it to apply for benefits.*

Please include the following attachments with your application:

- a clear copy of a valid passport or a valid identity card
- a document indicating your partner's place of residence. This could be:
  - a residence certificate of your partner (no older than 6 months) issued by the municipality
  - a recent utility bill (gas, water, and electricity) if the municipality does not issue a residence certificate
  - another document confirming your place of residence
- a copy of 1 of the following documents:
  - marriage certificate
  - civil partnership certificate, if you are registered partners
  - cohabitation agreement drafted by a notary
  - in the case of a joint child: an extract from the birth register or a deed of acknowledgment



Tick the reason for your BSN application.

- |  |  |
|--|--|
| <input type="checkbox"/> <b>Childcare benefit</b><br><i>You are applying for a BSN for your child because you want to apply for childcare benefit.</i>   | <p>Please include the following attachments with your application:</p> <ul style="list-style-type: none"> <li>– a clear copy of a valid passport or a valid identity card of your child</li> <li>– a document indicating your child's place of residence. This could be:             <ul style="list-style-type: none"> <li>– a residence certificate (no older than 6 months) issued by the municipality</li> <li>– a recent utility bill (gas, water, and electricity) if the municipality does not issue a residence certificate</li> <li>– another document confirming your child's place of residence</li> </ul> </li> <li>– an extract from your child's birth register</li> <li>– if the child is listed in a parent's passport, a copy of that parent's passport</li> <li>– your BSN and signature, as well as the BSN and signature of the other parent or guardian, if applicable</li> </ul> |
| <input type="checkbox"/> <b>Tax partner living abroad</b><br><i>You are applying for a BSN for your tax partner who lives abroad.</i>  | <p>Please include the following attachments with your application:</p> <ul style="list-style-type: none"> <li>– a clear copy of a valid passport or a valid identity card</li> <li>– a document indicating your place of residence. This could be:             <ul style="list-style-type: none"> <li>– a residence certificate (no older than 6 months) issued by the municipality</li> <li>– a recent utility bill (gas, water, and electricity) if the municipality does not issue a residence certificate</li> <li>– another document confirming your place of residence</li> </ul> </li> <li>– a copy of 1 of the following documents:             <ul style="list-style-type: none"> <li>– your marriage certificate</li> <li>– your civil partnership certificate if you are registered partners</li> <li>– your cohabitation agreement, drafted by a notary</li> </ul> </li> </ul>             |
| <input type="checkbox"/> <b>Inheritance and gift tax</b><br><i>You have received or will soon receive an inheritance or a gift. You need a BSN to file an inheritance and gift tax return.</i> | <p>Please include the following attachments with your application:</p> <ul style="list-style-type: none"> <li>– a clear copy of a valid passport or a valid identity card</li> <li>– a document indicating your place of residence. This could be:             <ul style="list-style-type: none"> <li>– a residence certificate (no older than 6 months) issued by the municipality</li> <li>– a recent utility bill (gas, water, and electricity) if the municipality does not issue a residence certificate</li> <li>– another document confirming your place of residence</li> </ul> </li> </ul>  |
| <input type="checkbox"/> <b>Seafarer, international driver, or offshore worker</b><br><i>You are a seafarer, international driver, or offshore worker.</i>                                     | <p>Please include the following attachments with your application:</p> <ul style="list-style-type: none"> <li>– a clear copy of a valid passport or a valid identity card</li> <li>– a document indicating your place of residence. This could be:             <ul style="list-style-type: none"> <li>– a residence certificate (no older than 6 months) issued by the municipality</li> <li>– a recent utility bill (gas, water, and electricity) if the municipality does not issue a residence certificate</li> <li>– another document confirming your place of residence</li> </ul> </li> <li>– a copy of your employment contract signed by you and your employer</li> </ul>  |
| <input type="checkbox"/> <b>Director, board member or trustee</b><br><i>You are a director, board member or trustee of a Dutch legal entity registered with the Chamber of Commerce.</i>       | <p>Please include the following attachments with your application:</p> <ul style="list-style-type: none"> <li>– a clear copy of a valid passport or a valid identity card</li> <li>– a document indicating your place of residence. This could be:             <ul style="list-style-type: none"> <li>– a residence certificate (no older than 6 months) issued by the municipality</li> <li>– a recent utility bill (gas, water, and electricity) if the municipality does not issue a residence certificate</li> <li>– another document confirming your place of residence</li> </ul> </li> <li>– a copy of the registration in the Chamber of Commerce register (individual listing)</li> </ul>   |
| <input type="checkbox"/> <b>Employment</b><br><i>You are going to work as an employee for a Dutch employer.</i>  | <p>Please include the following attachments with your application:</p> <ul style="list-style-type: none"> <li>– a clear copy of a valid passport or a valid identity card</li> <li>– a document indicating your place of residence. This could be:             <ul style="list-style-type: none"> <li>– a residence certificate (no older than 6 months) issued by the municipality</li> <li>– a recent utility bill (gas, water, and electricity) if the municipality does not issue a residence certificate</li> <li>– another document confirming your place of residence</li> </ul> </li> </ul>  |



## 1 Reason for application *(continued)*

Tick the reason for your BSN application.

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|--|---|
| <input type="checkbox"/> Pension<br><i>You are receiving or will receive a pension.</i>  | <p>Include the following attachments with your application:</p> <ul style="list-style-type: none"> <li>– a clear copy of a valid passport or a valid identity card</li> <li>– a document indicating your place of residence. This could be:             <ul style="list-style-type: none"> <li>– a residence certificate (no older than 6 months) issued by the municipality</li> <li>– a recent utility bill (gas, water, and electricity) if the municipality does not issue a residence certificate</li> <li>– another document confirming your place of residence</li> </ul> </li> <li>– a proof of being alive (no older than 6 months)</li> </ul> <p>Refer to <a href="https://netherlandsworldwide.nl/declaration/certificate-life">netherlandsworldwide.nl/declaration/certificate-life</a> and <a href="https://sdg.government.nl/government-services-in-the-netherlands/applying-for-attestatie-de-vita-in-the-netherlands">sdg.government.nl/government-services-in-the-netherlands/applying-for-attestatie-de-vita-in-the-netherlands</a></p> <ul style="list-style-type: none"> <li>– a copy of the letter from the paying agency requesting a BSN (no older than 6 months), indicating that you will receive a pension</li> </ul> |
| <input type="checkbox"/> Bank account<br><i>You are a Dutch national and you want to open a bank account in the Netherlands.</i> | <p>Send the following attachments with your application:</p> <ul style="list-style-type: none"> <li>– a clear copy of a valid passport or a valid identity card</li> <li>– a document indicating your place of residence. This could be:             <ul style="list-style-type: none"> <li>– a residence certificate (no older than 6 months) issued by the municipality</li> <li>– a recent utility bill (gas, water, and electricity) if the municipality does not issue a residence certificate</li> <li>– another document confirming your place of residence</li> </ul> </li> </ul>   |
| <input type="checkbox"/> DigiD<br><i>You are a Dutch national and you want to apply for a DigiD.</i>                             | <p>Send the following attachments with your application:</p> <ul style="list-style-type: none"> <li>– a clear copy of a valid passport or a valid identity card</li> <li>– a document indicating your place of residence. This could be:             <ul style="list-style-type: none"> <li>– a residence certificate (no older than 6 months) issued by the municipality</li> <li>– a recent utility bill (gas, water, and electricity) if the municipality does not issue a residence certificate</li> <li>– another document confirming your place of residence</li> </ul> </li> </ul>   |
| <input type="checkbox"/> Estates Act (Natuurschoonwet, NSW)<br><i>You need a BSN in the context of the Estates Act.</i>          | <p>Send with your application the following attachments:</p> <ul style="list-style-type: none"> <li>– a clear copy of a valid passport or a valid identity card</li> <li>– a document indicating your place of residence. This could be:             <ul style="list-style-type: none"> <li>– a residence certificate (no older than 6 months) issued by the municipality</li> <li>– a recent utility bill (gas, water, and electricity) if the municipality does not issue a residence certificate</li> <li>– another document confirming your place of residence</li> </ul> </li> </ul>   |
| <input type="checkbox"/> Immovable property in the Netherlands<br><i>You have immovable property in the Netherlands.</i>         | <p>Include the following attachments with your application:</p> <ul style="list-style-type: none"> <li>– a clear copy of a valid passport or a valid identity card</li> <li>– a document indicating your place of residence. This could be:             <ul style="list-style-type: none"> <li>– a residence certificate (no older than 6 months) issued by the municipality</li> <li>– a recent utility bill (gas, water, and electricity) if the municipality does not issue a residence certificate</li> <li>– another document confirming your place of residence</li> </ul> </li> </ul>  |
| <input type="checkbox"/> Transfer tax<br><i>You have to file a transfer tax return.</i>  | <p>Include the following attachments with your application:</p> <ul style="list-style-type: none"> <li>– a clear copy of a valid passport or a valid identity card</li> <li>– a document indicating your place of residence. This could be:             <ul style="list-style-type: none"> <li>– a residence certificate (no older than 6 months) issued by the municipality</li> <li>– a recent utility bill (gas, water, and electricity) if the municipality does not issue a residence certificate</li> <li>– another document confirming your place of residence</li> </ul> </li> </ul>  |
| <input type="checkbox"/> Dividend Tax<br><i>You want to register for a dividend tax refund.</i>                                  | <p>Include the following attachments with your application:</p> <ul style="list-style-type: none"> <li>– a clear copy of a valid passport or a valid identity card</li> <li>– a document indicating your place of residence. This could be:             <ul style="list-style-type: none"> <li>– a residence certificate (no older than 6 months) issued by the municipality</li> <li>– a recent utility bill (gas, water, and electricity) if the municipality does not issue a residence certificate</li> <li>– another document confirming your place of residence</li> </ul> </li> </ul>  |



**2 Your Information**

Surname and prefix

Given names

Date of birth  -  -   
 Enter as dd-mm-yyyy.

Street name, house number, and addition

Postcode and city/town

Country

Phone number

Email

BSN. *Only answer this question if you are applying for a BSN for your benefits partner, tax partner, or for childcare benefit.*

**3 Information of benefits partner, tax partner, or other parent or guardian**

*Only answer this question if you indicated 'benefits partner residing abroad', 'tax partner', or 'childcare benefit' as the reason in question 1.*

Surname and prefix

Given names

Date of birth  -  -   
 Enter as dd-mm-yyyy.

Street name, house number, and addition

Postcode and city/town

Country

Nationality

BSN. *Only fill in if you child needs a BSN for a childcare benefit application.*

**4 Signature**

Date  -  -   
 Enter as dd-mm-yyyy.

Your signature   
 Sign within the box.

Signature of the benefits partner, tax partner, or other parent or guardian   
 Only sign if you have completed question 3.

