



Application For Dutch VAT refund

For EU entrepreneurs

Why this form?

You can use this form to request a refund of Dutch VAT. You may only use this form if your company is based in the EU and you cannot submit the application for a refund digitally to the tax authorities in the country in which you are based.

Period to which your application must relate

Your application must relate to a minimum period of 3 months and a maximum period of 1 calendar year. Only if it concerns a remaining part of a calendar year may the period be less than 3 months.

Minimum amounts for a refund

The amount for a refund must be at least:

- € 400 if your application relates to a minimum period of 3 months, but not a full calendar year
- € 50 if your application relates to a period of at least 1 calendar year, or the remaining part of a calendar year

What should you enclose?

Enclose with your written application the following statements from the tax authorities of the EU country in which you are based:

- a 'Certificate concerning the capacity of the taxpayer' showing that you are an entrepreneur subject to VAT
If you have already submitted such a statement which is no more than 1 year old, there is no need to send a new statement.
- a statement showing that you are unable to request a refund of Dutch VAT digitally from the tax authorities in the EU country in which you are based

You must also send copies of invoices or import documents. These documents must show the amounts of VAT you have paid. The application may relate to more than 1 invoice or import document. We will not return these copies.

Completing and returning the form

You must make a request within 9 months of the end of the calendar year for which you are reclaiming VAT. Send your application for a refund, the 'Certificate concerning the capacity of the taxpayer', the statement showing that you are unable to request a refund digitally from your tax authorities, as well as copies of invoices or import documents to:

Belastingdienst Buitenland
Afdeling omzetbelasting
Postbus 2865
6401 DJ Heerlen
Nederland

If you do not have enough space in order to complete the questions, you should use an enclosure. This enclosure should state your name, address, town and your registration number in the Netherlands.

Refund received erroneously

If you erroneously receive a VAT refund, you must pay back this amount. You may also be fined.

Privacy

We treat the data of citizens and companies and your privacy with care. Please visit belastingdienst.nl/privacy and see how we do this.

More information

Visit belastingdienst.nl for more information. Or call the Tax Information Line Non-resident Tax Issues: +31 555 385 385, open from Monday to Thursday from 8.00 am to 8.00 pm and on Friday from 8.00 am to 5.00 pm.



1 Dutch registration number

Do you have a Dutch registration number?

No. In order to request a VAT refund, you need a Dutch registration number.

Yes. Registration number

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2 Details of your company

2a Legal name

2b Trade name

2c Business address
Street and house number

Postcode and town/city

Country

2d Telephone number

2e E-mail address

Website

2f Would you like to receive correspondence at your business address?
 Yes. Proceed to question 2h.
 No

2g Correspondence address
Name

Street and house number

Postcode and town/city

Country

2h In which language do you want to receive the correspondence?
 Dutch
 English
Please note! Not all correspondence will be translated.

3 Business activities

Activities of your company in the Netherlands

4 Registration in your own country

4a Tax office where you are registered in your own country

4b Registration number in your own country



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5 Your application

5a Period to which your application relates (month-year)
5b Total amount in whole euros
State the details of the refund in section 9.

6 Bank details

6a Account number/IBAN to which you want the refund to be transferred. Please note! Do not fill in a savings account here.
6b Name of the bank
6c Location of the bank
6d BIC of the bank

7 Other details of the application

7a Number of enclosures Invoices Import documents
7b The goods or services for which I request a VAT refund have been used for:
7c During the period for which I request a VAT refund, I:
Tick whichever is applicable.

8 Signature

Name
Telephone number
Date
Signature
Please write within the box.



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9 Summary of the VAT amounts for the period to which this application relates

Serial number	Nature of goods or services	Name, VAT ID and address of supplier	Date and nr of invoice or import document	Amount of tax refund applied for	For official use only
				€	
				€	
				€	
				€	
				€	
				€	
				€	
				€	
				€	
				€	
				€	
				€	



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9 Summary of the VAT amounts for the period to which this application relates *(continued)*

Serial number	Nature of goods or services	Name, VAT ID and address of supplier	Date and nr of invoice or import document	Amount of tax refund applied for	For official use only
				€	
				€	
				€	
				€	
				€	
				€	
				€	
				€	
				€	
				€	
				€	
				€	
				€	
				€	



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9 Summary of the VAT amounts for the period to which this application relates *(continued)*

Serial number	Nature of goods or services	Name, VAT ID and address of supplier	Date and nr of invoice or import document	Amount of tax refund applied for	For official use only
				€	
				€	
				€	
				€	
				€	
				€	
				€	
				€	
				€	
				€	
				€	
				€	
				€	
				€	



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9 Summary of the VAT amounts for the period to which this application relates (continued)

Serial number	Nature of goods or services	Name, VAT ID and address of supplier	Date and nr of invoice or import document	Amount of tax refund applied for	For official use only
				€	
				€	
				€	
				€	
				€	
				€	
				€	
				€	
				€	
				€	
				€	
				€	
				€	
				€	
				€	



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9 Summary of the VAT amounts for the period to which this application relates (continued)

Serial number	Nature of goods or services	Name, VAT ID and address of supplier	Date and nr of invoice or import document	Amount of tax refund applied for	For official use only
				€	
				€	
				€	
				€	
				€	
				€	
				€	
				€	
				€	
				€	
				€	
				€	



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9 Summary of the VAT amounts for the period to which this application relates (continued)

Serial number	Nature of goods or services	Name, VAT ID and address of supplier	Date and nr of invoice or import document	Amount of tax refund applied for	For official use only
				€	
				€	
				€	
				€	
				€	
				€	
				€	
				€	
				€	
				€	
				€	
				€	

Total amount

€

