

> Belastingdienst/Limburg/kantoor Buitenland
Afdeling Klantenregistratie
Postbus 2865
6401 DJ Heerlen
Netherlands

Explanation

You can use this form to apply for a VAT registration number. You need this registration number to apply for a refund of Dutch VAT. Please complete the form and send it to the above address. If you meet the requirements, you will receive a VAT registration number for foreign enterprise by regular mail within a few days.

You can call the International Tax Information Line: +31 55 5385 385, which can be reached from Monday to Thursday from 8 a.m. to 8 p.m. and on Friday from 8 a.m. to 5 p.m.

You can find out whether you can be registered for an application for VAT refund with the help of the following outline.

Did you buy goods or services plus VAT for business purposes in the Netherlands? Yes
 No

You are not entitled to a refund of Dutch VAT.
You will not receive a registration number.

Did you only refuel? Yes
 No

Continue to complete the form.

Do you supply goods or provide services in the Netherlands or have you imported goods from non-EU countries in the Netherlands or acquired goods from EU countries? Yes
 No

Do you supply goods from the Netherlands to other countries? This also includes the transfer of goods to your own country! Yes
 No

Do you only supply goods or provide services (not being construction work) to entrepreneurs or bodies established in the Netherlands? Yes
 No

Do you undertake any construction work? Yes
 No

Do you supply goods or provide services to private individuals or to non-Netherlands resident entrepreneurs in the Netherlands? Yes
 No

Continue to complete the form.

You must pay VAT in the Netherlands. For this you need a (Dutch) VAT identification number for foreign enterprise. You can apply for this number with the form *Application VAT identification number foreign enterprise*.
<http://belastingdienst.nl/zakelijk/omzetbelasting/download>

1 Details of your business

1a What is the legal name of the business?

What is the trade name of the business?

1b What is the business address?

Street and number

Postal code and town

Country

Telephone number

Do you want to receive the correspondence at the business address?

- Yes
 No

1c What is the postal address of the business?

Street and number

Postal code and town

Country

1d Is your business a sole proprietorship and is your home address different from your business address?

- No
 Yes *Please enter the details of your home address.*

Street and number

Postal code and town

Country

1e What is the date of establishment of the business? *dd-mm-yyyy*

1f What is the legal form of the business?

- sole proprietorship
 other, namely

1g In what language do you want to receive the correspondence?
Note! *Not all correspondence is translated.*

- Dutch
 German
 English

2 Details authorised representative

2a Do you have an authorised representative who represents you with the Dutch Tax Authorities?

- No
 Yes

Name authorised representative

Street and number

Postal code and town

Country

Telephone number

2b Do you want to receive the correspondence at this address?

- Yes
 No

3 Registration in the Netherlands

- 3a Has the business been previously registered with the Dutch Tax Authorities? No
 Yes *Fill in the VAT identification number/registration number.*
- 3b Is the business registered with the Dutch Chamber of Commerce? Yes
 No

4 Registration in own country

- 4a What is the registration number of your business in your own country?

5 Activities of the business

- 5a In what sector is your business active in its country of establishment?
- 5b What are activities of the business in the Netherlands?

6 Bank details

- Into which bank account number can the Tax Authorities pay the VAT refund?
- Name account holder
- Street and number
- Postal code and town
- Name of bank
- Location and country
- IBAN number
- BIC code (or SWIFT code)

7 Enclosed documents

This application should be accompanied by the following documents.

If your business is a sole proprietorship:

- A copy of your ID; and
- A statement showing that you as an entrepreneur are liable to pay tax in your own country.

If your enterprise has a different legal form:

- A copy of the deed of incorporation; and
- A statement showing that you as an entrepreneur are liable to pay tax in your own country.

Note! *If these documents are not in Dutch, German or English, you must have them translated yourself.*

8 Signature

- Name
- Place
- Date
- Signature